

**NAVASSA REGULAR COUNCIL MEETING**

March 16, 2023

7:30 P.M.

**MEMBERS PRESENT**

Eulis Willis, Mayor  
William Ballard, Councilman  
Thurman Everett, Councilman

Jerry Merrick, Councilman  
Ernest Mooring, Councilman  
Ida White, Councilwoman

**STAFF PRESENT**

Darryl Decotis, Police Chief  
Michelyn Alston, Clerk

Norwood Blanchard, Attorney

**CITIZENS & VISITORS PRESENT**

Marie McMillan  
Janice Robbins  
Clifton Ballard  
Craig Suggs  
Darlene Jones

Robert McMillan  
Henry Robbins  
Steven Hatcher  
Dorsey Jones  
Rodney Grady

Aaron Williams  
Ronnie Ballard  
Rose Terry  
LaTonya Lowe

Councilman Everett led the Invocation.

Before Mayor Willis called March 16, 2023, meeting to order at 7:30 pm.

**ADJUSTMENT OF AGENDA**

Councilwoman Dixon request that Chief Report be removed from agenda and add an executive session to discuss personnel.

The clerk asked that a change order from Arco in the amount of be added to the agenda for the Municipal Building construction.

**COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN MERRICK TO MAKE THE REQUESTED ADJUSTMENT TO THE AGENDA. ALL VOTED IN FAVOR.**

**APPROVAL OF MINUTES**

**COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN EVERETT TO APPROVE THE MINUTES WITH THE NECESSARY CORRECTIONS. ALL VOTED IN FAVOR.**

## **VENDORS**

Danna Layne, CPA with Nunn, Brashear & Uzzell presented the board and public Town of Navassa audit results fiscal year end June 30, 2022. Report attached to the minutes.

Christian Preziosi from Davey Resource Group presented a slide show to the board and public about the ongoing Navassa Waterfront project and the permitting needs.

## **BUSINESS**

### **Resolution for Modern Marketing**

#### **TOWN OF NAVASSA RESOLUTION AUTHORIZING THE MODERN MARKETING INVOICE PAYMENT**

**WHEREAS**, the Town Finance Officer disapproved payment of Invoices in the amount of \$2,060.20 for two invoices due to no prior authorization; and

**WHEREAS**, the Navassa Town Council desires that the payment be made for Police Department giveaway; and

**WHEREAS**, the Town Council of the Town of Navassa approves payment of the Modern Marketing two Invoice according to §G.S.159-28, Section C.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Navassa does hereby approve payment of the Modern Marketing two Invoice.

Adopted March 16, 2023.

**COUNCILWOMAN DIXON MADE A MOTION SECONDED BY COUNCILMAN EVERETT TO APPROVE THE RESOLUTION AUTHORIZING THE MODERN MARKETING INVOICE PAYMENT. ALL VOTED IN FAVOR.**

### **Port City Builders Change Orders**

Port City Builders proposed change order #5 for insulation in the amount of \$8,625 and Arco Builders for panels in the amount \$1,758.56 was presented to the board for approval for the Municipal Building construction.

**COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN BALLARD TO APPROVE PORT CITY BUILDERS CHANGE ORDER #5 IN AMOUNT OF \$8,625 AND ARCO CHANGE ORDER IN AMOUNT OF \$1,758.56. ALL VOTED IN FAVOR.**

### **StRAP Grant Awarded**

**COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN MOORING TO AWARD DAVEY RESOURCE GROUP THE StRAP GRANT IN THE AMOUNT OF \$22,800 TO CLEAN THE DEBRIS FROM ROWELL'S BRANCH. ALL VOTED IN FAVOR.**

**Navassa Waterfront Permitting**

Based on the presentation from Mr. Preziosi regarding the Navassa waterfront the board was asked to grant permission to him so he could obtain the necessary permits for the project.

**COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN MOORING TO GRANT PERMISSION TO MR. PREZIOSI TO OBTAIN THE NECESSARY PERMITS FOR NAVASSA WATERFRONT PROJECT. ALL VOTED IN FAVOR.**

**PLANNING DEPARTMENT**

**Reaves Chapel Variance**

Balding Brothers, applicant, on behalf of the Coastal Land Trust, owner, is requesting a variance from five portions of the Town’s Zoning Ordinance specifically, the request is to allow the subject property to be improved without following all required landscaping and parking standards.

**Updates**

The board will discuss the plans regarding hiring a planner on April 4<sup>th</sup> budget workshop.

**FINANCE DEPARTMENT**

The board was presented with a Budget Ordinance Amendment O-2023-03.

**FY 2022-2023 Budget Ordinance Amendment**

**BE IT ORDAINED**, by the Governing Board of the Town of Navassa, North Carolina, that the following amendments are made to the annual budget ordinance for the fiscal year ending June 30, 2023.

Section 1. To amend the General Fund to transfer funds as follows:

**General Fund Amendments**

<b><u>Account Number</u></b>	<b><u>Account Description</u></b>	<b><u>Increase</u></b>	<b><u>(Decrease)</u></b>
10-4300-50	Vehicle Repairs	\$4,000.00	
10-4300-21	Uniforms		\$2,000.00
10-4300-55	PS Equipment		\$2,000.00
10-4510-35	CSX Payment	\$1,830.00	
10-4710-24	Repairs and Maintenance		\$1,830.00

**COUNCILWOMAN DIXON MADE A MOTION SECONDED BY COUNCILMAN MERRICK TO APPROVE AND ADOPT THE BUDGET ORDINANCE AMENDMENT O-2023-02. ALL VOTED IN FAVOR.**

Budget vs actual report and Bank Reconciliation are in packets.

**COUNCILMEMBER REPORT**

Councilman Ballard asked that Mr. Rodney Ballard be given clarification regarding his property zoning issues.

Councilman Mooring informed Ms. McMillan he hasn't forgotten about her request pertaining to the beautification project once he has dealt with, he staffs issue will address.

**EXECUTIVE SESSION**

**COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN BALLARD TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL. ALL VOTED IN FAVOR.**

**COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN BALLARD TO COME OUT OF EXECUTIVE SESSION. ALL VOTED IN FAVOR.**

A directive was given to the liaison regarding the personnel matter.

**ADJOURNMENT**

**COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN MERRICK TO ADJOURN THE MEETING. ALL VOTED IN FAVOR.**