

**TOWN OF NAVASSA REGULAR MEETING  
OCTOBER 21, 2010  
7:30 P.M.**

MEMBERS PRESENT

Mayor Eulis Willis  
Mayor Pro-tem Michael Ballard  
Councilman Jerry Merrick

Councilman Milton Burns  
Councilman Antonio Burgess  
Councilman Craig Suggs

STAFF PRESENT

Claudia Bray, Town Administrator  
Steve Pagley, Public Works Supervisor

Travis Barnes, Planner

Citizens and Visitors

Hazel Weston  
Athelstan Bethel  
Darlene Jones  
Lenora Willis

Geraldine Hall  
Alonza Davis  
Patricia Carter  
Henry Andrews

Deborah Adams  
Dorsey Jones  
William White

Frank Willis  
Lena McNeil  
Greg Bryant

Meeting Called to Order

The meeting was called to order by Mayor Eulis Willis

Adjust and Approve Agenda

Upon motion by Councilman Craig Suggs and seconded by Councilman Milton Burns the agenda was approved. All council voted in favor.

Approval of Minutes of Previous Meeting

Councilman Ballard made a motion seconded by Councilman Merrick that the minutes of September 16, 2010 and September 22, 2010 be approved as written. Yeas--5, Noes--0.

Mayor Willis informed the citizens of the adjustment made to the agenda order. The agenda has been adjusted to reflect public comment after approval of minutes, instead of the end of meetings.

Public Comments

Hazel Weston—requests a pole light on Pine Valley, near the home of Pearl Grady.

William White—expresses his concern of the awareness of the board as to the work at the old VC plant. Also he questioned if the trucks that's doing the hauling for the project is allowed Through Leland.

Bunn—express his concern of the change to the agenda. He stated that he feels that this is wrong, because It does not give the citizens the opportunity to discuss what's on the agenda and that it is Premature.

Frank Willis—asks why the change was made to the agenda. He also asked if Mayor Willis was charged With anything after the allegations during the last meeting. He also expressed his concern Of the Mayor and his family being ridicule, before being found guilty.

Barbara Thomas—express her concern to the statement made by Mayor Pro Tem, which was aired on the

News. She said that according to his statement it insinuates that someone was going to jail.

Richard Watson—concerned about if any of the council have gone to Raleigh with the mayor and if any Of the board members is as capable of doing for the community as the mayor.

Dorsey Jones—wanted to thank those involved with their efforts during the storm. Also he asks of the Status of the Phoenix sewage.

Louis Brown—ask if the Mayor pro tem choose not to vote, or if he does not have the right to vote while Chairing the meetings.

#### Vendors and Business with Town Business

Howard Capps—Discussed the Phoenix park plans. Plans were distributed to the board. He also inform of the cost estimate of \$954,614.00 and what the cost includes. Mr. Capps also discuss the availability of funding for the project.

#### Consent Agenda

Upon motion by Councilman Burns and Seconded by Councilman Ballard, the consent agenda items were tabled until the recess meeting. The motion was unanimously carried.

#### Unfinished Business

- CDBG Projects—Claudia informed that the project is on schedule and the three rehabs should be completed in November. She stated that thee is one easement that needs signing for the infrastructure project.
- Phoenix Sewer Extension—Claudia stated that she has 20 easements that need signing before the work can began.
- Davis Creek Phase II—Claudia reported that storm water permit is needed, and she is working on applying for it.
- Phoenix Park—was discussed earlier in the meeting.
- Audit—scheduled to begin work on November 8<sup>th</sup>.
- CDBG Application Update—Claudia inform that the application has been submitted and waiting on approval from Division of Community Assistance.
- CDBG Application Update—Police Cars—Claudia inform that USDA application has been submitted and waiting on funding to be release.

#### New Business

- Set up workshop for performance evaluation to Town Administrator and Clerk—tabled until next meeting.
- Planning Board Reports—Planning Chairman and Planner reported (a) safe built is doing a good job, and the town's revenue has increased. (b) Next planning board meeting is November 10<sup>th</sup> @ 7:30 pm. (c) Travis informed that David Illigan, the planning intern is doing a great job, and he will be working with the town until January. (d) The second rain garden planning was completed, and items were donated by Lowes. (e) The planning board continues to work on the Storm Water Ordinance. (f) The Town's part of the Energy Grant is completed, and waiting on the remaining towns to complete theirs before submission.

#### LEGISLATIVE ACTION

- Upon motion by Councilman Ballard and seconded by councilman Suggs, the board approved the text amendment for the flood damage prevention ordinance. Approval was unanimously carried.

5-0. (THIS ORDINANCE IS LOCATED IN ORDINANCE BOOK OF THE TOWN OF NAVASSA).

- TOWN ATTORNEY—tabled until the next meeting.
- CHANGE ORDER CDBG—Councilman Ballard motioned and Councilman Burgess seconded to accept the changed order for the CDBG Project.
- (This change order is hereby incorporated into the minutes.)
- APPROVAL OF WATER AND WASTE WATER MUTUAL AID AGREEMENT—upon motion by Councilman Suggs and seconded by Councilman Burgess. Approval was unanimous, 5-0 (This Agreement is located in the agreement book is hereby incorporated into the minutes of the meeting).

Upon motion by Councilman Merrick and seconded by Councilman Suggs, to accept the revised agreement for auditor services. The motion was unanimously carried. Yeas-5, Noes-0.

Councilman Suggs motion and Councilman Merrick seconded to approve the appraisal of easements. Motion was unanimously carried.

- Approval for Cape Fear Atlantic Properties Taps—tabled until next meeting.
- The Board agreed to table The Comprehensive Parks & Recreation Master Plan.
- Approval of resolution for sewer assessment—Shasta Lane—upon motion by Councilman Suggs and seconded by Councilman Burgess to set the public hearing for the next town meeting.

#### COUNCIL REPORT

Councilman Ballard wanted to thank the staff for doing a good job during the rain storm. He said it was a job well done.

Councilman Burns request that Claudia and Steve get together and scheduled some ditch cleaning in his district. He also request the administrator that when sending emails, please specify what council made the request of meetings and information. Councilman Burns also request the support of the Board when there is a call meeting and he is unable to attend.

#### EMPLOYEE REPORT

Claudia informs the citizens that Brunswick County has been added to the disaster assistance list, and if homeowners had any damages during the rain storm they can contact the office for the number to call for reporting damages.

Steve informs the board on the safety grant in the amount of \$500.00 that the town has received. Brunswick County has also agreed to do some work to the Park and apologize for the lack of services the county has provided. He informs the Board of the water damages encountered during the storm and the manhole problems. He also informs that he got his mack truck back today.

#### ANNOUNCEMENTS

The meeting was recess until Thursday at 5:30 upon motion by Councilman Ballard and seconded by Councilman Burgess.