

**TOWN OF NAVASSA
REGULAR MEETING
NOVEMBER 18, 2010
7:30 PM**

MEMBERS PRESENT

Michael Ballard, Mayor Pro-Tem
Councilman – Craig Suggs
Councilman – Antonio Burgess
Councilman – Jerry Merrick
Councilman - Milton Burns

MEMBERS ABSENT

Mayor Eulis Willis

STAFF PRESENT

Charlena Alston, Town Clerk
Claudia Bray, Town Administrator
Travis Barnes, Town Planner
Steve Pagley, Public Works Supervisor
Copelin Taylor, Police Chief
Police Officers – Wendell Graham, Kevin Smith, Richard Lawson,

CITIZENS & VISITORS

Frank Willis, William White, Bunn Bethel, Edward McKinnon, Doris Willis, Alonza Davis,
Lenora Willis, Robert McMillan, Diane Graham, Clifton Ballard, Beverley Hutchinson

**MEETING WAS CALLED TO ORDER BY MAYOR PRO-TEM
MICHAEL BALLARD.**

ADJUST/APPROVE AGENDA

Upon motion by councilman Suggs and seconded by councilman Merrick the November 18th agenda was approved without adjustments. Motion was unanimously carried, with all members voted in the affirmative.

APPROVAL/CORRECTION OF PREVIOUS MINUTES

Councilman Suggs motioned that the meeting of October 21, 2010, be approved as written without any corrections. Councilman Merrick seconded the motion. Yeas – 4, Nos – 0.

PUBLIC COMMENTS

The following comments or questions were made by the following citizens.

William White – How and where does the Town advertise for employment? Also questioned how are they selected?

Bunn Bethel – Concern about the public comment period being at the beginning of the Town's meetings. He also questioned why the minutes are not read for the public to hear.

Frank Willis – Reiterate about the public comment period. He stated that it is unfair to the public. He also questioned about so many closed sessions, and how they are perceived. He commented on the Boards attitude as well.

VENDORS AND BUSINESS WITH TOWN

There were none

UNFINISHED BUSINESS

Councilman Suggs informed that there is not a scheduled date for performance evaluation for the town administrator and the clerk. He requested that everyone check their schedule and let him know of a date and time.

A motion was made by councilman Suggs accept and approve Norwood Blanchard as the Town attorney. The motion was seconded by councilman Burgess. Yeas – 4, Nos -0.

NEW BUSINESS

ROOF REPAIRS - The administrator stated that quotes are still needed on the roof repairs. And she was requested to get the quote for a new building, and to talk with an engineer as well.

Upon motion by councilman Merrick and seconded by councilman Burges, that according to GS 160A-270. Steve, the public works supervisor was authorized to prepare bid proposals to sell the surplus vehicles and equipment as listed. The vote was unanimously carried.

- 2003 Ford Body Style 4S (Police car)
- 2001 Ford Body Style 4S (Police car)
- 1986 Ford Truck Body Style TK (Red and white truck)
- 1988 Chevy Truck Body Style TK (White Chevy pick-up-truck)
- Woods Backhoe Attachment BH7500
- Massey front bucket attachment
- Ford backhoe tractor
- Box blade attachment

Recycling Program – This item was tabled. The board request that Steve find out when the deadline is for the board’s decision.

Revise Mckim and Creed as Built Survey Quote – Upon motion by councilman Merrick and seconded by councilman Suggs to accept the revised survey quote from Mckim and Creed. The motion was unanimously carried.

A motion was made by councilman Suggs to accept the quote in the amount of \$7,800.00, for the wetland delineation and storm water application. The motion was seconded by councilman Merrick, and unanimously carried. Yeas – 4. Nos – 0.

Police Department Accommodation – Acknowledgements were made and certificates were presented by Claudia and Chief Taylor to the following officers for their outstanding services in life saving. Wendell Graham, Kevin Smith, and

Richard Lawson. Officer Wendell Graham was acknowledge by Claudia and Taylor for his promotion to Sergeant. Councilman Merrick and Claudia presented the chief with a certificate for his outstanding services in life saving.

DEPARTMENTAL REPORTS

Diane Graham – from the Panning Board, request that a public hearing date be set on text amendments to the zoning.

Steve Pagley – inform the board that the horse shoe pit should be completed by next week. He also stated that the picnic tables were anchored as requested, in the Phoenix Park. Also the county will be doing smoke testing in a couple of weeks.

The Town Administrator reported that the attorney is working on the easements for the sewer project.

Chief Taylor introduced the Jim Conway as our new auxiliary officer. Officer Conway gave a brief report about himself.

A motion was made by Councilman Merrick and second by councilman Suggs, to set the Public Hearing for December 16th at 7:00 PM.

Upon motion by councilman Suggs and seconded by Councilman Merrick, to approve the revision of the proposed contract with Mr. Howard Capps on the Recreation Master Plan.

After a brief discussion the board agreed to table the request for approval of religious events on Public Town Property.

COUNCIL REPORTS

Councilman Burns asked when he can expect ditching in district 2.

Council Burgess ask why the state have not return, and will they.

Councilman Suggs wanted to congratulate Michelyn on getting three points toward her clerk certification.

ANNOUNCEMENTS

Saint Mary's church will serve the seniors Thanksgiving dinner.

Parade Committee will sponsor a dance at the Wilmington Sportsman Club November 20th.

New Year's Eve Dance – VFW in Leland, sponsored by the Parade Committee

Motion by councilman Merrick and seconded by councilman Suggs to go into executive session. Yeas – 4, Noes – 0.

Upon motion by councilman Merrick and second by councilman Suggs, to return from executive session. Yeas -4, Noes -0.

Councilman Suggs motion and councilman Burgess seconded, to let the records reflect that no action was taken, and that the grievance filed by the employee be dismissed.

ADJOURNMENT

With there being no other items on the agenda or any to be discussed. A motion was made by councilman Suggs and seconded by councilman Burns for the meeting to be adjourned. The motion was unanimously carried.

DRAFT