

NAVASSA TOWN COUNCIL RECESSED MEETING

March 26, 2009

4:00 P.M.

MEMBERS PRESENT

Eulis Willis, Mayor
Melvin Walker, Councilman
Craig Suggs, Councilman

Jerry Merrick, Councilman
Michael Ballard, Councilman

MEMBERS ABSENT

Milton Burns, Councilman

STAFF PRESENT

Claudia Bray, Town Administrator

Travis Barnes, Town Planner

Michelyn Alston, Administrative Assistant

CITIZENS & VISITORS PRESENT

Mike Barnette, McDavid Associates

Athel Bethel

Mayor Willis called the meeting to order.

COUNCILMAN SUGGS MADE A MOTION SECONDED BY COUNCILMAN MERRICK TO OPEN THE RECESSED MEETING. ALL VOTED IN FAVOR.

Town Planner brief council on 1049 J.T. Westfield Drive, Case #BOA-2009-001 and 912 Edna Fields Drive, Case #BOZ-2009-002. Mr. Roberts submitted a variance application on March 17, 2008 for relief of the front setback requirements of the Zoning Ordinance for two properties in Lena Springs. The current zoning for both properties is R-6 Medium Density Residential, which requires a front yard setback of 25 feet for a single dwelling unit. Mr. Roberts has stated in two letters that "This is an irregularly shaped lot with a curved front lot line making it difficult to establish the front yard setback. The subcontractor mis-marked and then poured the foundation in the wrong place too close to the front property line. This mistake was not caught until after the home was completed."

The Town Planner informed Council that they will need to set a date for the Board of Adjustment to hold a variance hearing within 30 days of the filing of the appeals, which were received on Tuesday, March 17th. The variance hearing must be held by Wednesday, April 15th. A packet of information will be prepared by staff to further brief you on the details of the case, the meeting agenda items that should be addressed prior to the start of the hearing, and the rules of procedure for quasi-judicial hearings.

The Planner informed the board that Brunswick County Board of Commissioners will hold a public hearing on April 6th regarding a request to change a land use from Industrial to Low Density Residential LDR. The Town of Navassa is listed as a nearby property owner, and we can appear at the hearing to comment on the proposal.

The Board of Adjustment will hold a variance hearing on April 7th at 4:30 p.m.

Council discussed obtaining a consultant to help with the annexation and Mayor and Town Planner will attend the meeting in Brunswick County on April 6th.

Councilman Walker stated Brunswick County Board of Commissioners is changing the Land Use not the Ordinance.

Mike Barnette of McDavid Associates updating the board on the CDBG Program and distributed informational handouts. He stated the following restrictions apply:
No sale of property until 8 years, if sold a repayment fee would apply.
Homeowner insurance must be maintained.
A deferred payment for giving loan with Promissory note is secured with a Deed of Trust.

Councilman Walker suggested that the dilapidated trailers on 1700 and 1702 M Brown be the item done on the project.

Council instructed Barnette to look for property within the town city limits in order to hold tax base.

Barnette recommend L-1 Project allocation be held until the Town is sure sufficient funds are available to complete the street and public utility work as proposed in the application.

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN MERRICK TO RE-AWARDED HOUSE NUMBER 07-02 (REHAB) TO HOLLAND CONSTRUCTION COMPANY IN THE AMOUNT OF \$40,985. ALL VOTED IN FAVOR.

Mayor Willis informed the board that he received an application for the Police Chief position. The Board directed that the application be placed on file.

Mayor Willis informed board about a request from James Earl Mosley about town support on cleaning off a lot for him. The board discussed and no decision was made.

Councilman Merrick asks for clarification regarding mobile homes being brought into the city limits. The board stated that mobile homes over 15years old could not be brought into the city limits however, if the home already exists within city limits could be moved from one location to another within city.

Town Administrator was direct by board to contact Attorney regarding pending litigation. Also, to proceed with having the truck repaired.

Councilman Ballard reported that he has found a 1500 Silver Rider in the amount of \$8900 for the maintenance department.

Councilman Walker will check with the surplus regarding purchasing a service truck and Mayor Willis will also look for service truck.

Councilman Ballard stated that Cedar Hill Loop Road needed some rocks on side of washed out pavement.

Councilman Walker presented the Mt. Calvary Cemetery map regarding the vacant adjacent land that the town owns. The suggestion was given that the town donates the land to the church to expand their cemetery size or leases it to the church. Mayor Willis request that council seek further information from the State before making a decision.

ADJOURN

COUNCILMAN SUGGS MADE A MOTION SECONDED BY COUNCILMAN BALLARD TO ADJOURN THE MEETING. ALL VOTED IN FAVOR.

Approval Date: April 16, 2009