

TOWN OF NAVASSA
REGULAR MEETING
JULY, 21, 2011
NAVASSA TOWN HALL 7:30 PM

PRESENT:

MAYOR EULIS WILLIS

COUNCILMEN: MICHAEL BALLARD, MILTON BURNS, ANTONIO BURGESS AND JERRY MERRICK

STAFF: CHARLENA ALSTON, CLAUDIA BRAY, TRAVIS BARNES, NORWOOD BLANCHARD, AL BEATTY AND EDWARD WILLIAMS

ABSENT: COUNCILMAN CRAIG SUGGS

CITIZENS& VISITORS PRESENT: GREG BRYANT, JOSIE LEWIS, MARIE DAVIS, CAROLE MOORE, FRANK WILLIS, ALHELSTON BETHEL, MILDRED BEATTY, ELLA BEATTY, BARBARA THOMAS, DORSEY JONES, TAMEKIA ALSTON, RICHARD WASTON, BARBARA WATSON, TERRYCE WILLIS LOUIS BROWN, LYNN PARISH, JANELLE PARISH AND LEE CURRY

MEETING CALLED TO ORDER BY MAYOR EULIS WILLIS

Invocation by Councilman Michael Ballard

ADJUST/APPROVE AGENDA

Motion by councilman Michael Ballard to approve the agenda as amended, removal of item a under new business, Powell bill revision, also to include as item four under legislative action-approval of change orders. Motion was seconded by Councilman Jerry Merrick

APPROVE/ADJUST MINUTES OF PREVIOUS MEETING

Motion by Councilman Ballard to adopt the minutes as it exists, if there be any more additional minutes added with a correction. Motion was seconded by Councilman Burns.

PUBLIC COMMENT

Barbara Thomas questioned as to what could be commented on? She express concerns of how could comments be made before knowing what's going to be discussed.

Ella Beatty asks for advice concerning right-of-way, with the new construction on Village Road.

Richard Watson stated his concerns as to the necessity to shut down the Block Party.

Barbara Watson expressed her concerns on the approach of the police department during the block party. She also stated her concerns of communication and issues and the lack of knowledge on the police department of a thirty year event. Another concern of hers was the lack of participation from the board as well as the town employees.

VENDORS DOING BUSINESS WITH THE TOWN

THERE WERE NO VENDORS PRESENT

UNFINISHED BUSINESS (ADMINISTRATOR UPDATE)

- (A) CBDG – Two invoices remaining to be billed, and approval of change orders. Once this is done the rehabilitation on pine valley and infrastructurement on cedar hill, the project will be completed. Mayor Willis stated his concern that the tap was not located as promised by East Coast.
- (B) DAVIS CREEK – Construction should begin to see construction. Mobilization began last week. Mayor Willis informed the board of the cost of \$400.00 associated with the removal of the logs that's blocking entrance to the water.
- (C) Phoenix Sewer – waiting on completion of condemnation, and signatures on remaining easements. Mayor stated that the water board is willing to help with obtaining signatures if they can get a list of names.
- (D) Multipurpose Center – A letter was sent requesting an extension. Waiting to get funding conditions approved for release of funds.
- (E) Financial Update – Administrator received e-mail from Greg Adams stating he will concentrate On the Towns audit, maybe it will be completed by Friday or Monday. She will continue to Call him. 2. Still looking for a CPA, she received a recommendation from LGC, and she will contact them and get a proposal. She informed the board of the bonding requirements for Connie. The council was briefed on the Interlocal Agreement with Brunswick County for animal services. The cost will be \$50.00 per call. 3. The amount of sales tax is \$18,886.64
- (F) Personnel Update – 1. Town Planner – received 31 applications, the next two weeks will be interviewing. The interview committee consists of Travis, Al, Claudia and Craig. 2. Sr. Public Service Technician – approximately 25 applications received. Deadline for applications is July 22. The interview committee consists of Willis, Burgess, Steve, Claudia, Ray and Williams. 3. Police Chief – deadline for applications is July 22. Interview committee is Claudia, Ballard, Merrick and Willis.

NEW BUSINESS

(B) DOT ACQUISITION OF RIGHT OF WAY - Councilman Ballard motion to accept the amount of \$34,000.00 from DOT, for acquisition of right of way, on Royster Road, which includes the replacement of the fence. The motion was seconded by Councilman Burns. Motion was unanimously carried.

(C) Departmental Reports – Planning Department

The Planning Board and Navassa Police Department is working on a draft ordinance to address issues such as littering, speeding, and park regulations. The Planning Board is also working on updating the CAMA Land Use Plan. The next meeting is August 10th.

Parks & Recreation – The Park Committee have been working on the Comprehensive Park Plan. Mr. Greg Bryant requests the Board to set a date for a Public Hearing on the Park Master Plan.

LEGISLATIVE ACTION

Motion by Councilman Ballard and seconded by Councilman Burgess authorizing the town administrator to seek financing for utility meters. Motion was unanimously carried.

RESOLUTION FOR SURPLUS EQUIPMENT - Tabled until after receiving a report from councilman Burgess.

Councilman Ballard made a motion to approve the change orders simatenously. Motion was seconded by Councilman Burns. Motion was unanimously carried.

COUNCIL REPORTS

Councilman Ballard informs the board that he's waiting on a call from Alan Pope concerning the beaver dams near the home of Rose Terry. He's also waiting on and answer on paving Main Street and fixing pot holes

ANNOUNCEMENTS

Canandiate Filing Begins July 25th

ADJOURNMENT

With no other items or business to be discussed the meeting was adjourned with a motion by Councilman Burns and seconded by Councilman Merrick.