

TOWN OF NAVASSA
REGULAR MEETING
FEBRUARY 17, 2011
NAVASSA TOWN HALL 7:30 PM

MEMBERS PRESENT

Eulis Willis, Mayor
Councilman Antonio Burgess
Councilman Milton Burns
Mayor Pro-Tem Michael Ballard
Councilman Jerry Merrick
Councilman Craig Suggs

STAFF PRESENT

Claudia Bray, Town Administrator
Travis Barnes, Town Planner
Norwood Blanchard, Town Attorney
Alphonza Beatty, Planning Chairman

CITIZENS & VISITORS

Larry Sackett – Star News
William White
Frank Willis
Barbara Thomas
Clifton Ballard

Leon Bowman
Carole Moore
Athelston Bethel
Dorsey Jones Jr.
Darlene Jones

Arngell Daniels

MEETING WAS CALLED TO ORDER BY MAYOR EULIS WILLIS

ADJUST AND APPROVE AGENDA

Councilman Michael Ballard request that the agenda be amended to include a discussion of a budget workshop which should include the mayor, council and department heads.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Mayor Pro-Tem Michael Ballard made a motion that the minutes of the previous meeting be approved with all the necessary corrections. Councilman Craig Suggs second the motion. The vote was all for and the motion was carried,

PUBLIC COMMENT

Mr. Bethel thanked staff members Claudia Bray, Al Beatty Jerry Merrick and Travis Barnes for attending as well as updating the citizens on the phoenix sewer status.

Mr. William White gave letters to council, the board, and the town attorney regarding complaints of the town he would like to see address. He requested the letter be published in the newspaper.

Mr. Frank Willis asked the status of the investigation concerning the mayor. He stated that he was dissatisfied with the situation between the administrator and the clerk, regarding the clerk's reimbursement, and it should not have been handled in public. He also stated that the council dismisses them without solving the issue.

Mrs. Arngell Daniels informed and requested the pot holes on Magnolia Dr. need repaired. She stated there is a need for more street lights.

Mrs. Carolyn Moore concerned about pot holes, she request the repairs not be made with sand, but something that will last. She asked that when the roads are repaired do not leave a hump of dirt in front of her driveway. She is also concern about pot holes in other parts of the Town, because one of her friends car tire was damaged due to pot holes.

VENDORS DOING BUSINESS WITH THE TOWN

Mr. Mike Kozlosky, of Wilmington MPO updated the board on the Wilmington bypass. He stated there is three phases to section B. The three sections are (1) 74-76 to Cedar Hill Road; (2) Cedar Hill Road to 421; and (3) Pavement of entire project. Expected beginning year is 2020.

CONSENT AGENDA

- Lena Springs Road Adoption
- Resolution to accept Community Development Block Grant for \$ 725,000
- Resolution to adopt Grant Program Budget

Councilman Jerry Merrick made a motion to adopt the consent agenda. Councilman Milton Burns seconded the motion. Motion was unanimously carried.

UNFINISHED BUSINESS (ADMINISTRATOR UPDATE)

- CDBG Projects – Paving on M Brown Lane - if weather permits, paving should begin shortly.
_ Mrs. Willis home construction should began in the next few weeks.
- Phoenix Sewer Extension - The meeting was a success, and the project is on schedule.
- Davis Creek Phase II – Stormwater application is complete a check is needed to pay application fee.

NEW BUSINESS

Community Development Block Grant – Application was approved for \$725,000 for senior center and medical portion of Multipurpose Center.

Multipurpose Center Redesign – Discuss with the board the option of including the Town hall in the multipurpose building.

Departmental Reports –

Planning Department – Recommended that the Town Council approve a rezoning application submitted by Adam Lisk. Also working on updating the planning fee schedule. Planning chairman request that the Town Council table the appointment of Board of Adjustment members until next month.

Staff Report – Davis Illgen’s , intern last day was today. There was a meeting held With mark Zeigler on February 7th to discuss CAMA Land Use Plan. Park & Recreation Committee met and has plans of distributing More surveys to the public. Environmental & Stormwater Committee will be working on planning an Earth Day event.

Budget Workshop – The Administrator will schedule a budget workshop.

LEGISLATIVE ACTION

Councilman Craig Suggs made a motion to approve the rezoning application submitted by Mr. Adam Lisk, to Light Industry. The motion was seconded by Mayor-Pro Tem Michael Ballard. Motion carried unanimously.

Motion was made by Mayor-Pro –Tem to accept the recommendation by the planning board to table appointments to the Board of Adjustments. Motion was seconded by Councilman Jerry Merrick. Motion was unanimously carried.

Councilman Jerry Merrick motion that the budget be amended in the amount of \$7,200 for storm water repairs. Motion was seconded by Councilman Antonio Burgess. Motion was unanimously carried.

Mayor Willis had concerns about if the monies could be use for a town hall. He stated that the grant was written for a senior center and multipurpose building. Also he questioned about the \$ 100,000 monies already spent on designs.

After discussion, a motion was made by Councilman Jerry Merrick to check into a redesign of the multipurpose building to include the Town Hall. Motion was seconded by Councilman Antonio Burgess. Motion was unanimously carried.

Councilman Jerry Merrick made a motion that the contract between the Town of Navassa and Sparks Engineering is terminated. The motion was seconded by Councilman Antonio Burgess. Motion unanimously carried.

Councilman Michael Ballard motion and Councilman Jerry Merrick seconded that we move forward with the Request for Qualification advertisement. Motion unanimously carried.

Councilman Craig Suggs made a motion upon the recommendation of the administrator to hire Charles Davis as CPA. Councilman Jerry Merrick seconded the motion. Motion unanimously carried.

Motion by Councilman Michael Ballard to accept the memorandum of agreement with Department of Commerce for Land Use Plan. Motion was seconded by Councilman Milton Burns. Motion unanimously carried.

COUNCIL REPORTS

Councilman Burgess – Fire Department is concern about fire hydrants. Steve will discuss with engineer.

Councilman Burns – Requesting potholes and ditches on Magnolia

Councilman Ballard – Pot holes were repaired on Cedar Hill Rd by DOT. Main Street will be next. Water Project will be completed in two weeks.

ANNOUNCEMENTS

Community Meeting with River Bend, February 24th @ 7:00 pm – Town Hall
Park and Recreation Advisory Committee Meeting, March 10th @ 7:00 pm – Town Hall

ADJOURNMENT

UPON MOTION BY COUNCILMAN MERRICK, AND SECONDED BY COUNCILMAN SUGGS THE MEETING WAS ADJOURNED. MOTION WAS UNANIMOUSLY CARRIED.

THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS ADJOURNED.

ATTEST:

MAYOR PRO TEM

TOWN CLERK
