

Navassa Town Council
Call Meeting
August 27, 2010
6:00 pm

Members Present

Mayor Eulis Willis
Councilman Michael Ballard
Councilman Jerry Merrick

Councilman Craig Suggs
Councilman Antonio Burgess

Members Absent

Councilman Milton Burns

Staff Present

Charlena Alston, Town Clerk
Steve Pagley, Public Works Supervisor

Claudia Bray, Town Administrator

Citizens and Visitors

Chris Alston
Ricky Thorpe
Marie Davis
Vanessa Brown
Henry Andrews
Leon Bowman, Sr

Louis Brown
Geraldine Hall
William White
Dorothy White
Gwen Andrews
Patrick Andrews

Patricia White
Barbara Thomas
Ruby Brown
Yvette Pollock
Patricia Green
Richard Watson

Mayor Pro Tem called the meeting to order.

COUNCILMAN SUGGS MADE A MOTION SECONDED BY COUNCILMAN BURGESS FOR THE FOLLOWING UNAUTHORIZED SIGNATURE AND PERSONNEL BE DISCUSSED IN EXECUTIVE SESSION. ALL VOTED IN FAVOR.

Finance and Purchase Order Usage

- Councilman Suggs addressed the following issues:
 - Purchase order not being used
 - Discussed the problem with the Department Heads and Police Chief not Being able to use credit card.
 - The reports are not accurate regarding the finances.
- Councilman Merrick addressed the following:
 - The finances are not being handle property along with personnel, raises and retirement plan.

Mayor Willis stated that Councilman Burns is the liaison for that area and was not in attendance to give explanation regarding the issues.

The Town Clerk stated that all meetings are to be schedule through the Town clerk and she did not contact Councilman Burns or any councilmen and was informed about the meeting on Thursday.

Mayor Pro Tem stated that he spoke directly with the Clerk Thursday Morning for her to call whoever was needed regarding the meeting. Also, Councilman Merrick stated the meeting was schedule around Councilman Burns who stated previously he would be in attendance.

The Town Administrator informed the board that she spoke with Councilman Burns and he instructed her to proceed with the meeting as schedule if there was a quorum.

COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN SUGGS TO GO INTO EXECUTIVE SESSION TO DISCUSS UNAUTHORIZED SIGNATURE AND PERSONNEL. ALL VOTED IN FAVOR.

COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN SUGGS TO COME OUT OF EXECUTIVE SESSION. ALL VOTED IN FAVOR.

Mayor Pro Tem made the following corrections:

- The Call Meeting for August 27, 2010 should have been an Emergency Meeting because the documents were not properly handled.

COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN SUGGS FOR THE CLERK TO DO HER DUTIES AS THE GENERAL STATUES SO STATES. ALL VOTED IN FAVOR.

COUNCILMAN SUGGS MADE A MOTION SECONDED BY COUNCILMAN BURGESS FOR THE TOWN ADMINISTATOR TO CARRY OUT DUTIES THAT WERE ALREADY ADOPTED IN ITS ENTIRETY.

COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN SUGGS THAT THE TOWN ADMINISTRATOR BE GIVEN PERMISSION TO MOVE FORWARD ON ANY FINDING REGARDING THE EASEMENT DOCUMENTS AND REPORTS TO THE BOARD THE FINDINGS. ALL VOTED IN FAVOR.

COUNCILMAN SUGGS MADE A MOTION SECONDED BY COUNCILMAN MERRICK FOR THE CLERK TO WRITE A RESOLUTION GIVING THE DEPARTMENT HEADS CHARGE OVER CREDIT CARDS. ALL VOTED IN FAVOR.

THERE BEING NO FURTHER BUSINESS COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN SUGGS TO ADJOURN THE MEETING. ALL VOTED IN FAVOR.

Approved September 16, 2010