

RECESS MEETING  
SEPTEMBER 22, 2010  
6:30 PM,

**MEMBERS PRESENT**

Mayor Eulis Willis, Councilmen: Michael Ballard, Jerry Merrick, Craig Suggs, Milton Burns and Antonio Burgess

**STAFF PRESENT**

Charlena Alston, Town Clerk,  
Claudia Bray, Town Administrator

**CITIZENS**

Barbara Thomas, William White, Marie Davis, Josie Lewis, Leon Bowman

**Meeting called to order by Mayor Eules Willis**

Upon motion by Council Suggs and second by Councilmen Ballard the recess meeting was officially opened.

There was discussion of if the public would be allowed to speak. Councilman Milton Burns move to recommend approval, Councilman Michael Ballard seconded the motion. Approval was unanimous, 5-0.

**OPENING REMARKS OF MAYOR:**

In reference to a copy of an e-mail that requested public information from the town. That this is the responsibility of the clerk. The mayor stated that he would also like to get copies of the information Information as well.

**AGENDA ITEM 1. FINANCIAL OFFICER**

Due to the mayors absence at the previous meeting he was updated and inform that Milton Burns, previous financial officer resigned. Councilman Burns explain his reasoning for resigning. The mayor was also informed that the clerk was appointed as the financial officer. The mayor requested explanation to items on the agenda and who prepared the agenda. After discussion, the conclusion was that the agenda was prepared by the Town Administrator. Councilmen Michael Ballard stated that due to some information he received, that a board member could not be the financial officer, he made the recommendation that the Clerk become the financial officer. There was also discussion as to would this cause a problem with segregation of duties. Councilman Merrick made a motion that the clerk become the financial officer, Councilmen Ballard second the motion upon stipulation that if there is not a conflict with segregation of duties . Vote was unanimous carried, 5-0. The board also agreed that any bills under \$500.00 be approved by the administrator.

**AGENDA ITEM 2. DESIGNATE ALTERNATE FOR SIGNING CHECKS**

After discussion, it was concluded that checks were signed, by a board member before going to the bank and signing signature cards. Upon motion by Councilmen Suggs, and Second by Councilmen Burgess, Council Michael Ballard will be the alternate for signing check. Approval was unanimous, 4-0. Councilmen Merrick had excused himself from the meeting. The Clerk is to make the necessary arrangements to get the appropriate signatures on the cards

**AGENDA ITEM 3. CDBG UPDATE WITH ERNEST NELSON AND RUTHLENE FREEMAN**

The administrator informs the board that Mr. Nelson visited the office with a concern about his 15ft easement and driveway. The mayor informs that there is a 30ft easement of the Town's that the property owners do not have access to because of the ditch. He stated that there will be pipes install to have access to the properties.

**AGENDA ITEM 4. STIPEND DISCUSSION**

Council Ballard stated that there was a question as to if the mayors stipend should be decrease due to his change of duties. Councilman Ballard said that after research, the salary of a board member could not be decrease , because it is always a budget item.

**AGENDA ITEM 5. ALONZA DAVIS**

It was concluded that there was never a contract signed between the Town and Alonza. Claudia is to get a contract to present to Alonza for his signature. Mr. Davis did inform the board that he did not sign the first contract because of the wording.

**CITIZENS TO BE HEARD**

William White stated that he ask about the employment application of local residents. Previously he was told that no one applied. He asks about the application of Mr. Green. Claudia stated that Mr. Green did not apply.

Barbara Thomas informs the board that she was there to support Alonza Davis.

**ADJOURNMENT**

Upon motion by Councilman Michael Ballard and seconded by councilman Craig Suggs the meeting was adjourned.