

TOWN OF NAVASSA
REGULAR MEETING
MAY 19, 2011
NAVASSA TOWN HALL 7:30 PM

PRESENT: MAYOR WILLIS, COUNCILMAN MICHAEL BALLARD, AUBREY SUGGS, ANTONIO BURGESS,
MILTON BURNS, JERRY MERRICK

STAFF PRESENT: CLAUDIA BRAY, TRAVIS BARNES, NORWOOD BLANCHARD

CITIZENS & VISITORS PRESENT: Larry Sackett, Carole Moore, Darlene Jones, Ella Beatty,
Nehemiah Holiday, Dorsey Jones Jr., Mildred Beatty, Frank Willis,
Terryce Willis, Marvin Ballard, Clifton Ballard. Steve MacCurry,
Minnie Brown, Barbara Thomas, Diane Graham, John Vincent,
Patricia Green, Bev Hutchinson. (See attendance Sheet file with
Clerk office)

THE MEETING WAS CALLED TO ORDER BY MAYOR EULIS WILLIS,

ADJUST AND APPROVE AGENDA

Claudia, Town Administrator requested the addition of NC Ports resolution, to be included under legislative action, and the removal of Auditors contract under new business. **Motion by Councilman Ballard, and seconded by councilman Merrick, that the Agenda be approved as written with the two minor corrections. Motion was unanimously carried.**

APPROVE MINUTES OF PREVIOUS MEETING

Motion by Councilman Ballard, that the minutes be approved, received and adopted with the necessary correction if there be any. Motion was seconded by councilman Suggs. Motion was unanimously carried.

PUBLIC COMMENTS

Dorsey Jones stated his support of the two agenda items of the rezoning consideration of Indian Creek and River Bend PUD.

Mr. Frank Willis stated he has asked before and is asking again, why the council has not restored the mayor to his natural authority as the Mayor of the Town.

Mrs. Ella Beatty, stated that the residents on Cedar Hill Road is looking forward to and is hoping to be able to work with the Development on Cedar Hill Road.

VENDORS DOING BUSINESS WITH THE TOWN

There were no vendors doing business with the town.

UNFINISHED BUSINESS (ADMINISTRATOR UPDATE)

CDBG – Rehabilitation on Pine Valley Road is completed except for demolition of Laura Willis home. The Phoenix water infrastructure passed all the testing performed, and contractors should soon begin connecting homes to the water meters.

PHOENIX SEWER – continues to work on getting the easements, have about ten remaining.

DAVIS CREEK PHASE II – Have received notice to proceed. Construction should begin soon.

MULTIPURPOSE CENTER - Have received proposals for administrative services in the amount of \$725,000.

AUDIT – field work has been completed. Greg Adams is working on finalizing the audit. It was stated that contact has been made twice but a call has not been returned, to get date when Audit will be completed.

NEW BUSINESS

Appoint Interim Finance Officer – The administrator stated that she received an e-mail from Jim Burke Of LGC requesting that an Interim Finance Officer be appointed, based on information he received from the mayor stating the resignation of Charlena.

Motion by Councilman Suggs that the administrator be appointed Administrator/Finance Officer. Motion was seconded by Councilman Merrick. Motion was unanimously carried.

Schedule Public Hearing - Date for CDBG Closeout - The board agreed that June 6th at 6:30.
Schedule Date for Budget Workshop - Date was set for June 6th after public hearing.

DEPARTMENTAL REPORTS

Al Beatty, Planning Chairman gave planning board report and stated the planning board's recommendations to approve the Indian Creek PUD, River Bend PUD, the naming of L. Shaw Drive, and the text amendments. Mr. Beatty stated their was concerns that the public cannot hear what's being Discussed in the chambers and to check into what can be done.

Travis briefed the council on the Land Use Plan Update. He also introduced the new planning intern Sean Ryan. He also stated that staff has been working with the Eagle Island Collation. Park & Recreation Committee is still working on the park and recreation master plan, and is still requesting public input.

LEGISLATIVE ACTION

Councilman Ballard motion that upon the planning board recommendation, subject to the conditions found in staff report that the rezoning application for Indian Creek PUD be accepted. Motion was seconded by councilman Burgess. Motion was unanimously carried

Councilman Burns motion that upon the planning board recommendation, the rezoning application for the River Bend PUD be accepted subject to the conditions found in staff report. Motion was seconded by councilman Suggs. Motion was unanimously carried.

Motion by Councilman Ballard that council accepts the naming of L. Shaw Drive located in district three. Motion seconded by council man Burns. Motion unanimously carried.

Motion by council Ballard to accept the adoption of Eagle Island Memorandum of Understanding, motion was seconded, by councilman Suggs. Motion was unanimously carried.

Councilman Suggs made a motion to accept and approve the Text Amendments as written. Motion was seconded by councilman Burgess. Motion was unanimously carried.

After a lengthy discussion, **councilman Burns motion to amend the Personnel Policy to add part time employees to be eligible for Group Health and Hospitalization, provided that the carrier honors. Motion was seconded by councilman Suggs. Motion was unanimously carried.**

Motion by councilman Suggs to approve McDavid & Associates for administrative services for the EDBG ER Program. Motion was seconded by Councilman Ballard. Motion was unanimously carried.

Motion by Councilman Ballard to support the resolution for NC Ports, motion was seconded by councilman Burgess. Motion was unanimously carried. (This resolution is hereby located in resolution book of the Town of Navassa.)

Motion by Councilman Ballard, to support the Clarence Brown basketball camp with a donation in the amount of \$500.00. Motion was seconded by councilman Suggs. Motion unanimously carried.

COUNCIL REPORTS

Councilman Ballard reports that an application for Phoenix water has been signed and within three weeks everything should be done and finished.

Councilman Burns wanted to thank Steve for the work done in district 2. And he also requests more signs.

Councilman Suggs requested the planning board investigate reducing the speed limit on Church Street, also for the police department to patrol more.

EMPLOYEE REPORTS

Claudia stated that there is a problem with the tractor, and repairs are needed, she stated that it is estimated to cost between \$800 -\$1100.

Travis informed that the town did get a new HVAC, which was part of the energy grant. Mr. Norwood stated he was contacted by the administrator to review the proposal from Mr. Bob Seagal. He recommended that the council check with other cities and towns for references on Mr. Seagal

ANNOUNCEMENTS

Envirocon site tour June 15th at 5:30

Town Hall closed May 30th for Memorial Weekend

Councilman Burgess stated that Raymond Bates were present. And is interested in putting something together for the town.

Motion by Councilman Merrick and seconded by councilman Burns for adjournment.