

NAVASSA REGULAR COUNCIL MEETING

July 15, 2010

7:30 P.M.

MEMBERS PRESENT

Mayor Eulis Willis
Councilman Craig Suggs
Councilman Milton Burns

Councilman Michael Ballard
Councilman Antonio Burgess

MEMBERS ABSENT

Councilman Jerry Merrick

STAFF PRESENT

Charlena Alston, Clerk
Claudia Bray, Administrator
Al Beatty, Zoning Administrator
Scott Monzon, Police Officer
Amy Ward, Police Officer

Travis Barnes, Planner
Chief Taylor, Police
Wendell Graham, Detective
Steve Pagley, Public Works Supervisor
Elton Daniels, Management Advisor

CITIZENS & VISITORS

Bun Bethel
Barbara Thomas
Clifton Ballard

Roy Robinson
Josie Lewis
John Crowder, LNR

Mayor called the meeting to order.

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN BURNS TO AMEND THE AGENDA TO ADD SWEARING IN OF POLICE OFFICER AND PUBLIC HEARING FOR BUILDING INSPECTIONS ORDINANCE. ALL VOTED IN FAVOR.

APPROVAL OF MINUTES

COUNCILMAN BURNS MADE A MOTION SECONDED BY COUNCILMAN SUGGS TO APPROVE THE PREVIOUS MEETING WITH THE NECESSARY CORRECTIONS. ALL VOTED IN FAVOR.

SWEARING IN CEREMONY

Elton Daniels the Brunswick County Magistrate did the Oath of Office.

“I, Amy Ward do solemnly swear or affirm that I will support the constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina and to the constitutional powers and authorities which are, or may be established for the government thereof; that I will endeavor to support, maintain and defend the constitution of said state, not inconsistent with the Constitution of the United States; that I will be alert and vigilant to enforce the criminal laws of this state; that I will not be influenced in any manner on account of personal bias or prejudice; and that I will faithfully and impartially execute the duties of my office as a Law Enforcement Officer according to the best of my skills, abilities, and judgment, so help me God.”

GOVERNANCE

Plaudits for the Parade Committee

- Mayor Willis thanked Councilman Burgess who is the liaison person on the Parade Committee for the hard work done on the 29th Homecoming Celebration.

Drainage Ditch Cleaning

- Brunswick County has been working in District one cleaning the ditches to prevent flooding during rain storms. Mayor Willis thanked Councilman Ballard for pushing for the County to clean ditches.

CONSENT AGENDA

Detective Graham briefed the board that National Night Out will be held on August 3rd at 6:00 pm in the park adjacent to the Town Hall.

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN BURGESS TO APPROVE THE NATIONAL NIGHT OUT PROCLAMATION. ALL VOTED IN FAVOR.

OLD BUSINESS

CDBG Status

- Mayor Willis stated the work remaining was the connecting of M. Brown Lane and Church Street, removal of four electrical poles, and a fence.
- Two homes on the program need to be built.

Phoenix Water Status

- ECC won the bid for water project and in the process of getting water easements.

Building Inspections

- The Planner briefed about SAFE Built doing the inspections for the town.
- COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN SUGGS TO SEND A LETTER TO BRUNSWICK COUNTY ASKING FOR TERMINATION OF AGREEMENT WITH THEM ALSO, TO BE PLACED ON BRUNSWICK COUNTY COMMISSIONER MEETING AGENDA. ALL VOTED IN FAVOR.

PUBLIC HEARING FOR BUILDING INSPECTIONS RATES AND ORDINANCE

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN BURNS TO COME OUT TOWN MEETING AND MOVE INTO PUBLIC HEARING. ALL VOTED IN FAVOR.

Mayor Willis opens the Public hearing for Building Inspections Rates and Ordinance.

Mayor Willis asks for comments from the public.

Barbara Thomas stated they should go forth with SAFE Built.

Clifton Ballard asked the following questions

- ✓ Will SAFE Built cover all phases of building?
- ✓ Would this require more town employees?
- ✓ Will the fees be more or less than Brunswick County?

Michael Ballard asks will the fee schedule be posted in the building.

Bun Bethel asks will the town have to consult with Brunswick County about inspections.

Craig Suggs ask will SAFE Built be able to do the flood plan or will Brunswick County continue to do it.

Mayor Willis closed the Public Hearing.

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN BURGESS TO CLOSE THE PUBLIC HEARING AND MOVE BACK INTO TOWN MEETING. ALL VOTED IN FAVOR.

PLANNING BOARD REPORT

Zoning Administrator gave the following report:

- The Planning Board requests that the Town Council appoint each Planning Board Member to specific term limits pursuant to the adopted Planning Board Bylaws.
- The development teams for both the River Bend PUD and the Indian Creek PUD have requested separate informal meetings with the Planning board and the Town Council in order to discuss their respective progress and to identify any outstanding issues before submitting formal PUD rezoning applications in September. The meeting will be August 5th from 6:00-7:00 pm.
- The Planning Board requests an update on acquiring a Town Attorney.
- The next scheduled Planning Board meeting is Wednesday, August 11th at 7:30 pm.

The Planner gave the following report:

- Will be advertising for another planning intern within the next few weeks in order to have an intern start in mid August.
- Mark Ziegel will help staff update the CAMA Use Plan starting Mid-September.

- The Green Challenge deadline is September 1st and staff has been working on a Municipal Environmental Plan that once approved should enable the town to complete the Green Challenge. The Environmental Plan should be sent to council to be reviewed and approved in August.
- The Environmental and Stormwater Advisory Committee has been working on a final draft of the Stormwater Ordinance which should be coming to council in August for the first reading.

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN BURNS FOR THE TERM LENGTHS OF THE PLANNING BOARD MEMBERS TO BE AS FOLLOWS: DIANE GRAHAM AND AL BEATTY 3 YEAR TERMS, WALTER BALLARD AND ROBERT MCMILLAN 2 YEAR TERMS, AND BEVERLY HUTCHINSON 1 YEAR TERM. ALL VOTE IN FAVOR.

Mayor Willis revisits the interlocal agreement and asks Chief Taylor to brief board.

Chief Taylor explained that combining both departments since he is the Chief for both towns the chances would increase 90% for them getting grants from Governors Highway Safety Program. Both departments have not qualified in the past because they are small departments. Safety issues are part of wanting an interlocal agreement as well.

NEW BUSINESS

Remodeling Town Hall

- This topic was tabled.

Purchasing Policy & Procedures Manual

- Mayor directed the Town Administrator to have policies and procedures all placed into one document.

Police Cars

- Public Works Supervisor updated the board that one car was repaired and have received three quotes for new police cars.

Phoenix Park

- There will be meeting on August 22nd at 7:00 to discuss the plans.

Speed Bumps

- Councilman Burgess is in the process of getting quotes for two more speed bumps.

Debris Removal at Davis Creek Park

- Mayor Willis updated about the log removal from the river so boaters could use ramp. Also, no update from Sparks Engineering regarding the Grant.

COUNCIL MEMBER'S REPORTS

Councilman Ballard updated the board that he spoke with the DOT Rep. about looking at Paving Main Street. Also, the removal of the trees in District three in order to do the ditch work and he directed the Planner to set a meeting with DOT regarding the issues with the bypass in District three.

Councilman Burns thanked the Parade Committee for outstanding job on the homecoming celebration and was very pleased that the events started with the youths and ended with the senior citizens. Expressed concern about making sure that information is being received by the senior citizens.

Councilman Burgess reported the following:

- That the new tractor has arrived and the cleaning of the ditches will begin.
- Thanked the Public Works Supervisor for doing an outstanding job.
- The letters for the new sign have arrived and work will be complete this week.
- Construction of the fire station will begin Monday 19th and no citizens or officials are allowed on property while construction is underway. The Fire Department cannot be used for any other function based on the way the grant is written.

CITIZENS

Clifton Ballard informed the board that he would like to be compensated for the eight trees that were cut removed from his property on Cedar Hill road and was concern that there are no minority Police Officers other than the Chief.

- Councilman Ballard explained that the trees are in the right of way that is causing the drainage problem on Cedar Hill Road and DOT does not compensate anyone for removing trees out of their right of way. The board stated that no minorities have applied for the vacant positions in the Police Department.

Josie Lewis express concern over the speeding on Plum and Water Street also reported that the stop sign on Water Street needs repair.

- The board stated now that they are getting more officers there will be an increase in patrol in that area.

Barbara Thomas informed the board that she was glad they will be doing some remodeling of the Town Hall.

Bun Bethel asks if cameras could be used to help with ticket the speeders since the Police Department is short staffed.

EXECUTIVE SESSION

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN BURNS TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNELL. ALL VOTED IN FAVOR.

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCLMAN SUGGS TO COME OUT OF EXECUTIVE SESSION. ALL VOTED IN FAVOR.

UPCOMING EVENTS

Phoenix Park Committee meeting July 22nd at 7:00 pm.

Water Board meeting July 27th at 4:30 pm

Storm Water meeting August 1st at 5:30 pm

The PUD meeting with Planning Board and Town Council on August 5th at 6:00 pm

National Night Out August 3rd at 6:00 pm

Recess town meeting July 19th at 6:30 pm

RECESS

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN BURGESS TO RECESS THE TOWN MEETING UNTIL JULY 19TH AT 6:30 P.M. ALL VOTED IN FAVOR.