

**Town of Navassa
Environmental & Stormwater Advisory
Committee Minutes
November 1, 2010
5:30 PM**

IN ATTENDENCE:

Committee Members Present: Dorsey Jones Jr, John Klein, Ella Beatty, Mayor Eulis Willis

Committee Members Absent: Gregory Westfield

Staff: Travis Barnes, Town Planner

Other Attendees: None

CALL TO ORDER: Vice Chairman Dorsey Jones Jr. called the meeting to order at 5:37 pm

APPROVAL OF MINUTES: Ms. Ella Beatty made a motion to approve the October minutes. Mr. Klein seconded the motion and it passed unanimously.

OLD BUSINESS:

1. Review Final DRAFT Stormwater Ordinance:

Mr. Barnes directed the committee to look at the maintenance section of the Draft Stormwater Ordinance that was included in the agenda packet. Mr. Barnes stated that the only modifications to the previous stormwater draft have been highlighted in green and that the language pertains to the replacement of reserve fund expenditures. Mr. Barnes said that the new language includes a discount factor that will be applied to the replacement value of funds expended from the stormwater BMP reserve fund in order to properly account for inflation over time. Mr. Barnes said that when the HOA spends money from their BMP reserve fund in order to replace a BMP then the discount factor will be used to determine how much funding will be required to be deposited back into the reserve fund over time. Mr. Barnes said that Mr. Klein helped review the draft language and provided information regarding the Engineering News Record publication that will be referenced in order to determine the appropriate discount factor. Mr. Barnes said that the Engineering News Record is published monthly, but the draft ordinance language states that the town will use the discount factor listed in the January publication of each year in which a deposit is due.

Mr. Barnes said that he sent out a final draft to NCDENR, BASE, and Larry Sneed, although he has not received any additional comments from them at this time. Mr. Barnes asked the committee if there were any questions. Mr. Klein said that he feels that the town will have a quality ordinance and that it is workable. Mr. Barnes said that if a development does come in and the town discovers that there are some changes that need to be made to the ordinance then the town can go through with the text amendment process if needed. Mr. Barnes said that he would like to get the committee's recommendation to take the ordinance to the Town Council for review and adoption. **Ms. Beatty made a motion that the Environmental and Stormwater Advisory Committee recommend that the draft Stormwater Ordinance be taken to the Town Council for their review and approval. Mr. Klein seconded the motion and the motion passed unanimously.**

Mr. Barnes thanked the committee for their hard work on the draft ordinance and for their dedication to the town. Mr. Barnes said that getting the Stormwater Ordinance adopted was the major task of the committee, however there are a number of other requirements of the town's stormwater permit that the committee can work on in the future.

NEW BUSINESS:

1. Potential for EVS Committee to Work on CAMA Land Use Plan: Mr. Barnes said that the next big project that the Planning Department will be working on will be updating the town's CAMA Land Use Plan. Mr. Barnes said that the CAMA stands for the Coastal Area Management Act and that each of the 20 coastal counties are required to have CAMA Land Use Plans that provide a public process for determining future

growth patterns and policies. Mr. Barnes said that Navassa' current CAMA LUP was adopted in 1999 and that it needs to be updated. Mr. Barnes said that the town started to draft an update in 2005, but that it was never completed and adopted and that there are some deficiencies that need to be addressed. Mr. Barnes said that he has put in a request with the NC Division of Community Assistance to have one of their planners work with the town to update the CAMA LUP. Mr. Barnes said that he has spoken with Mark Zeigler, who worked with the town on updating the new Zoning and Subdivision Ordinances, and most likely he will be the NC Division of Community Assistance representative working with the town beginning in January, 2011.

Mr. Barnes said that he recommends using some of the information that was in the draft 2005 update to create a new 2011 CAMA Land Use Plan, however he would like to utilize the 2010 census data. Mr. Barnes said that if the committee is interested he would like to have the committee work on some of the environmental aspects of the CAMA Land Use Plan. Mr. Barnes said that the Planning Board would be doing the majority of the work, but it would be beneficial to have this committee also provide public input and assist in the process. Mr. Barnes said that the committee would only need to meet every other month and that he will have plenty of things for them to do if they desired. Mr. Klein said that he was interested. Ms. Beatty said that she would like to work on the project and the rest of the committee agreed. Mr. Jones asked if there was a website that the committee could go to in order to start getting some background information on the CAMA requirements. Mr. Barnes said that he would send the committee some information for them to start reviewing. **Ms. Beatty made a motion that the committee hold the next meeting on Monday, January 10th at 5:30PM. Mr. Klein seconded the motion and it passed unanimously.**

Staff Report

Mr. Barnes stated he sent a press release to the local newspapers regarding the Rain Garden planting that took place. Mr. Barnes said the State Port Pilot published a small article with a picture of the event and he encouraged the committee to look for other articles in the other local newspapers.

Chair's Report:

The next meeting is set for Monday, January 10, 2011 at 5:30p.m.

Member Comments

Mr. Klein asked if there were any other requirements from the town's Phase II stormwater permit that required public outreach or education because he is interested in doing a stormwater demonstration for one of the local schools. Mr. Barnes said that stormwater education and outreach is an ongoing requirement of the town's permit and that he thinks it would be a great idea to work with the local schools. Mr. Barnes said that last year he contacted the principals and vice principals of local schools about this idea and they seemed interested, but that they never would return subsequent phone calls and he could never get the schools to help coordinate such an event. Mr. Barnes said that he would recommend that we contact a science teacher and get them to take the idea to the appropriate authorities.

Public Comment

Adjournment

Mr. Klein motioned for adjournment, seconded by Ms. Beatty. The meeting was adjourned at 6:00 pm.

Minutes prepared by Travis Barnes, Town Planner, on November 9, 2010.