

**NAVASSA REGULAR COUNCIL MEETING**

April 16, 2009  
7:30 P.M.

**MEMBERS PRESENT**

Eulis Willis, Mayor  
Melvin Walker, Councilman  
Michael Ballard, Councilman

Craig Suggs, Councilman  
Jerry Merrick, Councilman  
Milton Burns, Councilman

**STAFF PRESENT**

Charlena Alston, Town Clerk  
Claudia Bray, Town Administrator  
Alonza Davis, Public Works

Travis Barnes, Town Planner  
Al Beatty, Zoning Administrator

**CITIZENS & VISITORS PRESENT**

Richard Watson  
Clifton Ballard  
Mildred Beatty  
Louise Willis

Dorsey Jones  
Dollie Delgado  
Adam Lisk  
Abdul R. Ali

Mayor Willis called the meeting to order.

**APPROVAL OF MINUTES**

UPON A MOTION BY COUNCILMAN BALLARD AND SECONDED BY COUNCILMAN BURNS THE MINUTES FROM THE PREVIOUS MEETING WAS RECEIVED AN ADOPTED WITH NECESSARY CORRECTIONS. ALL VOTED IN FAVOR.

**GOVERNANCE**

The Mayor briefs the board and public on the following:

- Stimulus funding seminary that was held on April 14<sup>th</sup> with Brad Thompson. Area Municipalities and non profits organizations were in attendance.
- A consultant will be attending the next town meeting to discuss the findings regarding the Brownfield assessments to determine how much contamination was done. The area in question is located near the old meat packing plant.

Councilman Burns questioned about the Crease Saw Plant site. Mayor informed him that the current landowner is having their own assessments done.

**FOLLOWUPS ACTIONS**

Councilman Ballard report that Councilman Merrick accompanied him to Gray's Auto and found a Silverado 1500 V8 towing package already on truck with 20,000 miles. Also, utility service trucks with boxes already on them the cost \$16,052 for both. Both Councilmen recommend purchasing of vehicles.

COUNCILMAN WALKER MADE A MOTION SECONDED BY COUNCILMAN SUGGS TO PURCHASE BOTH VEHICLES FROM GRAY'S AUTO IN THE AMOUNT OF \$16,052. ALL VOTED IN FAVOR.

The Planner gave a brief on the BOA variance hearing that was held for the two homes in Lena Springs Subdivision.

### **PLANNING BOARD REPORT**

The Zoning Administrator gave the following report:

- ✓ Planning board gave preliminary approval for a minor subdivision application for a piece of property off of Cedar Hill Road. They would like to put in a road. The board did a preliminary approval based on the applicant complete a wetlands survey approved by the U.S. Army Corps of Engineers. Also the board strongly recommends that it be built by DOT standards.
- ✓ Planning board decided not to pursue a vicious dog ordinance at this time and that enforcing the existing dog ordinance (Ordinance#001-03 "Prohibiting Dogs to Run at Large in the Town") adopted on October 17, 2002 would be sufficient.
- ✓ The Zoning Ordinance adopted by Town Council prior to the end of the development moratorium on June 21, 2009, the planning board recommends the following timeline:
  - Final Draft is submitted by Mark Zeigler on April 27<sup>th</sup>
  - Draft is submitted to Planning Board by staff on April 28<sup>th</sup>
  - Planning board will review the draft and a special planning board meeting will be May 7, 2009
  - At this time the final draft of the Zoning Ordinance will be posted on the town's website and copies will be available to the public at the town hall for public review for a period of 30 days ending on June 8<sup>th</sup>
  - Town Council will have a regularly schedule meeting on June 18<sup>th</sup> at which time council members will voted on whether or not to officially adopt the Zoning Ordinance
- ✓ Planning board requests funding from the Town Council to produce copies of the Draft Zoning Ordinance for producing a copy for each Council member and Planning Board member.
- ✓ Next scheduled Zoning Subcommittee meeting is Monday, April 27<sup>th</sup> at 6:30 and the next scheduled Planning Board meeting is Thursday, May 7<sup>th</sup> at 7:30.
- ✓ The agenda for moratorium schedule was passed out to council.
- ✓ Free BOA and Planning Board training will be held at Leland Town Hall May 28<sup>th</sup> at 6:00 p.m.
- ✓ The Planner briefed the board and public about the NC DOT workshop in Winterville on April 26<sup>th</sup> that he attended.
- ✓ The Planner stated that both county rezoning adjacent to Navassa received favorable recommendations but have not been officially changed the Brunswick County Map Amendment, and Land Use Amendment.

### **OLD BUSINESS**

Mayor Willis request that the donation of land for cemetery be tabled until a workshop with Councilman Suggs, Councilman Walker, and himself be done April 27<sup>th</sup> at 5:45 p.m. (A petition from Davis Chapel Church Trustees was submitted.)

Town Administrator stated there was no financial report update.

### **NEW BUSINESS**

The budget team will consist of the Mayor, Town Clerk, Town Administrator, CPA, and Councilman Suggs.

Mayor briefs the board about a funding solicitation that was received regarding CDC transportation for Project uplift. The classes are held at BCC Leland Campus.

Dorsey Jones was permitted to ask a question regarding why is the town being solicited for funding from a private entity. Mayor informed him that the CDC was a non prohibit organization that serves the area.

**COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN SUGGS TO MAKE A DONATION OF \$1000 TO CDC FOR TRANSPORTATION OF PROJECT UPLIFT. ALL VOTED IN FAVOR.**

The Town Clerk Brief the board and public about the upcoming litter sweep that will be held on May 2<sup>nd</sup>. Three major streets was selected to clean ending point will be at Davis Creek Boat Ramp with refreshments serve. The Planner stated that this will also help with the storm water project.

Al Beatty, vice chairman of the water board informed council that the water board recommends adverting on the informational brochure about the one time consideration option for water residents.

**COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN BURNS TO ACCEPT THE WATER BOARD RECOMMENDATION THAT ONE TIME CONSIDERATION OPTION BE PLACED ON BROCHURE. ALL VOTED IN FAVOR.**

Mayor gave update about the fire fee rate meeting that he attended with the Fire Chief and County Commissioner. Clifton Ballard name will be submitted to county commissioner for the vacant seat on the Fire Fee Board to replace Van Clark's seat.

### **COUNCIL MEMBER'S REPORTS**

Councilman Ballard stated that 90% of the driveway road work has been done. Anthony Law updated him regarding the diesel spill in the ditch on South Navassa Road. Contamination will be take care of and will continue to work on Cedar Hill ditches. Also, Allen Pope will do a study regarding the speed limit on Cedar Hill Road and will look at doing some road repair on Royster Road.

Councilman Burns stated that a stop sign is needed on Dorsey Lane.

### **CITIZENS**

Louis Brown stated the CDC would donate the drinks for the litter sweep. Also ask that board take into consideration that if the town govern the cemetery that all three churches would have a burial place. If given to one church it would not be fair to the others. Mayor stated would take into consideration three churches.(A petition was presented to council from Davis Chapel Church Trustees).

Richard Watson express concern over the junk yard that is located behind his house regarding their operation hours and the speeding on Pine Valley Drive. Council directed Councilman Merrick to handle the speeding issue and board will look at operational hours.

Councilman Ballard request Town Planner to send another letter to Pallet Company regarding storing pallets close to the road.

Dorsey Jones ask where the CDC was located in Navassa and reported that the Phoenix/Navassa Concern Citizen Group did not meet this month. Upcoming meeting to be held May 9<sup>th</sup>.

Mildred Beatty had concerns about the speeding on Cedar Hill Road and the water that settles on the curve of Cedar Hill Road. Councilman Ballard replied that Anthony Law is working on the problem with water drainage.

Councilman Walker made the recommendation that the entire Cedar Hill Road be made 45 mph.

Dorsey Jones commented that he understands that the police department will be getting a new radar soon and this will impact the speeding on Cedar Hill Road.

**ADJOURN**

**COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN BALLARD TO ADJOURN THE MEETING. ALL VOTED IN FAVOR.**

**Approval Date: May 21, 2009**