

**TOWN OF NAVASSA  
REGULAR MEETING  
AUGUST 18, 2011  
7:30 PM**

**PRESENT**

Mayor Eulis Willis  
Councilman Michael Ballard  
Councilman Milton Burns

Councilman Antonio Burgess  
Councilman Jerry Merrick

**ABSENT**

Councilman Craig Suggs

**CITIZENS PRESENT**

Athelston Bethel  
Richard Watson  
Carole Moore  
Clifton Ballard

Frank Willis  
Ella Beatty  
Mildred Beatty  
Minnie Brown

**MEETING CALLED TO ORDER**

Mayor Eulis Willis called the meeting to order.  
A prayer was given by Mayor Willis.

**ADJUST/APPROVE AGENDA**

Councilman Michael Ballard request to adjust the agenda for the removal of (B) Brunswick County Animal Control, (D-1) LGC Visit under unfinished business, under new business removal Quality Drive Pavement Repair, until update by the administrator, and item (a) under new business, Prudential 457 –employer’s contribution to be discussed in executive session.

Motion by Councilman Jerry Merrick and seconded by Councilman Craig Suggs to approve the agenda with the requested adjustments. Motion was unanimously carried.

**APPROVE/CORRECTION OF MINUTES OF PREVIOUS MEETING**

Motion by Councilman Michael Ballard that the minutes be received and adopted based upon the necessary corrections. Motion seconded by councilman Milton Burns. Motion unanimously carried.

**PUBLIC COMMENT PERIOD (2 MINUTES LIMIT)**

Mrs. Ella Beatty discussed and informed the board that she's waiting on information on the street light as discussed in last month's meeting. She stated that Councilman Ballard is to get back with her with information on the lights.

**VENDORS GOING BUSINESS WITH THE TOWN**

None

**CONSENT AGENDA**

The consent agenda was approved by a motion by Councilman Jerry Merrick; Motion was seconded by Councilman Craig Suggs. Motion was unanimously carried. Consent Agenda Items were

- Approval to apply for grant to replace water meters.
- Approval of central payment credit card services
- Authorization to advertise for auditor.

**UNFINISHED BUSINESS ADMINISTRATOR UPDATE**

The administrator gave a brief update on the following:

- (1) Davis Creek – administrator stated permits were received today, and Mr. Ronald Sparks has contacted the contractor to begin work.
- (2) Phoenix Sewer - administrator informed that advertisement has been published for condemnation, and should take about five weeks. A few easements still remaining that require signatures.
- (3) Multipurpose Center – Release of funds extended to September 15<sup>th</sup>, and environmental review was submitted to DCA for approval.

**PERSONNEL UPDATE**

- ✓ The position of the Town Planner was offered and accepted by Sean Ryan. Travis last day will be this Friday.
- ✓ The Sr. Public Service Technician position was changed to Sr. public service supervisor. Interviews are scheduled for August 26, 2011.
- ✓ Claudia stated that the time that was scheduled for police chief interviews has been changed, because one of the candidates was unable to attend. The date and time for interviews is scheduled for August 24 at 6PM. There will be three candidates.

**NEW BUSINESS**

Motion by Councilman Jerry Merrick to approve the Ordinance Amending the budget for the Town of Navassa, North Carolina, for fiscal year 2010-2011. Motion was seconded by Councilman Michael Ballard. Motion was unanimously carried. (This Ordinance is hereby incorporated into the minutes of this meeting.)

## BUDGET ORDINANCE AMENDMENT

ORDINANCE AMENDING THE BUDGET FOR THE TOWN OF NAVASSA,  
NORTH CAROLINA FOR FISCAY YEAR 2010-2011

BE IT ORDAINED by the Town Council of the Town of Navassa, North Carolina That the following amendment is made to the Budget Ordinance for the fiscal year ending June 30, 2011.

Section 1: To amend the Enterprise Fund, the fund balance appropriations are to be changed as follows:

		<u>Increase</u>	<u>Decrease</u>
30-3740-01	Fund Balance Appropriation		\$120,743.01

Section 2: To amend the Enterprise Fund, expenditures are to be changed as follows:

60-7130-70	CDBG Infrastructure	\$120,743.01
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Section 3. The purpose of this amendment is to appropriate funds for the CDBG expenditures that will be reimbursed by Division of Community Assistance.

Section 4: Copies of the budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 18<sup>th</sup> day of August 2011.

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Michael Ballard, Mayor Pro Tem

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Charlena R. Alston, Town Clerk

### DEPARTMENTAL REPORTS

Mr. Al Beatty from the Planning Department reported on the following on behalf of the Planning Department:

- ✓ The Planning board recommended that the Town Council approve the rezoning of three properties located at 2256, 2260 and 2266 on Mount Misery Road. The board requested a public hearing date to coincide with the September 15<sup>th</sup> Town Council meeting.

- ✓ The planning Board recommended that The Town Council approve the new draft ordinances addressing issues such as littering, speeding, park regulation, etc at the August 25<sup>th</sup> public hearing.
- ✓ The Planning Board has been working on updating The Town's CAMA Land Use Plan; Mr. Beatty invited the public to attend.

Mr. Bunn Bethel reported that the Comprehensive Parks and Recreation Master plan is completed. The committee recommended that the Town Council adopt the plan after the public hearing on August 25<sup>th</sup>.

### **COUNCIL REPORTS**

Council Michael Ballard reported that he's still waiting on a call from Mr. Alan Pope on The repaving of the streets and the cleaning of the ditches.

Councilman Merrick reported that Officer Graham has put in a formal complaint about his W-2 and his social security number.

### **EMPLOYEES REPORTS**

NONE

### **ANNOUNCEMENTS**

NONE

Councilman Jerry Merrick motioned to go into executive session. Motion was seconded by Councilman Antonio Burgess. Motion unanimously carried.

Motion was made by Councilman Ballard to return the regular meeting. Motion was seconded by Councilman Craig Suggs.

Motion by Councilman Craig Suggs and seconded by Councilman Milton Burns to amend the Planning Department budget in the amount of \$722.99 for back pay to employee's 457 Plan. Motion was unanimously carried.

Direction was given to the Administrator to investigate the social-security payments, and to report back to the board.

### **ADJOURNMENT**

Motion was made by Council Ballard to adjourn the meeting. Motion was seconded by Councilman Antonio Burgess. Motion was unanimously carried.